



# Constellation Schools Enrollment Application

**Please submit your application with the following items:**

- Copy of child's birth certificate
- Copy of child's current immunization record
- Copy of child's social security card (optional)
- Most recent copy of child's report card
- Proof of residency (lease, utility bill) \* Required at time of enrollment
- \*Another current proof of residency will be required in August
- Court custody papers (if applicable)
- \$50 Deposit (applies toward material fee) - Check or Money Order Only

**FOR OFFICE USE ONLY:**

Enrolling School: \_\_\_\_\_  
 Date Application & Deposit Received \_\_\_\_\_  
 Deposit \$ \_\_\_\_\_ Receipt # \_\_\_\_\_  
 Grade Level: \_\_\_\_\_ Enrollment Date \_\_\_\_\_  
 SSID # \_\_\_\_\_  
 BC \_\_\_\_\_ IMR \_\_\_\_\_ SS \_\_\_\_\_ RC \_\_\_\_\_ POR \_\_\_\_\_ CUS \_\_\_\_\_

**Please Mail Enrollment Application and above items to:** Constellation Schools: Parma Community Elementary  
 7667 Day Drive, Parma, OH 44129

Name of Child: \_\_\_\_\_ Age: \_\_\_\_\_ Birth Date: \_\_\_\_\_ Sex: \_\_\_\_\_  
 (First) (Middle – must be spelled out) (Last)

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Current School: \_\_\_\_\_ Enrolling in Grade: \_\_\_\_\_ SS# \_\_\_\_\_  
 (optional)

Ethnicity: Please circle all that apply below: Birthplace (City & State): \_\_\_\_\_

Hispanic African-American American Indian or Native Alaskan Asian Caucasian/White Native Hawaiian or Pacific Islander

Name of Mother/Guardian: \_\_\_\_\_ Home Phone: \_\_\_\_\_  
 (First) (Middle) (Last)

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Employer: \_\_\_\_\_ Work Phone: \_\_\_\_\_ May we contact you at this number? \_\_\_\_\_

E-mail: \_\_\_\_\_ Cell Phone: \_\_\_\_\_ Resides with Student? Yes \_\_\_\_\_ No \_\_\_\_\_

Marital Status: Married \_\_\_\_\_ Unmarried \_\_\_\_\_ Widowed \_\_\_\_\_ Separated \_\_\_\_\_ Divorced \_\_\_\_\_ (If you check separated or divorced, we require current legal documentation related to the children)

Military: \_\_\_\_\_ Active \_\_\_\_\_ Retired \_\_\_\_\_ Reserve \_\_\_\_\_ Branch of Military: \_\_\_\_\_

Name of Father/Guardian: \_\_\_\_\_ Home Phone: \_\_\_\_\_  
 (First) (Middle) (Last)

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Employer: \_\_\_\_\_ Work Phone: \_\_\_\_\_ May we contact you at this number? \_\_\_\_\_

E-mail: \_\_\_\_\_ Cell Phone: \_\_\_\_\_ Resides with Student? Yes \_\_\_\_\_ No \_\_\_\_\_

Marital Status: Married \_\_\_\_\_ Unmarried \_\_\_\_\_ Widowed \_\_\_\_\_ Separated \_\_\_\_\_ Divorced \_\_\_\_\_ (If you check separated or divorced, we require current legal documentation related to the children)

Military: \_\_\_\_\_ Active \_\_\_\_\_ Retired \_\_\_\_\_ Reserve \_\_\_\_\_ Branch of Military: \_\_\_\_\_

What language is most often spoken in your home? English \_\_\_\_\_ Spanish \_\_\_\_\_ Other \_\_\_\_\_

Is this the first school in the US that your child will attend? \_\_\_\_\_ Has your child ever received ESL services? \_\_\_\_\_

Names of Siblings

Birth Date

Current School

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

School your child would attend if he/she wasn't enrolled at our school

School: \_\_\_\_\_ District: \_\_\_\_\_ Address: \_\_\_\_\_

What school did your child attend last October? \_\_\_\_\_

Has your child been previously retained? If yes, what grade level and where? \_\_\_\_\_

What city did you live in last October? \_\_\_\_\_

Applicant's Previously Attended Schools

Dates of Attendance

Address

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

1) Does your child currently have an IEP, 504 Plan or require special services? Please explain: \_\_\_\_\_

**(Please provide a copy of their current IEP and MFE)**

2) Does your child have special medical concerns? Please explain: \_\_\_\_\_

3) Does your child require a behavior modification plan? Please explain: \_\_\_\_\_

4) Who has legal custody of this child? Please explain: \_\_\_\_\_

*(Please provide court documents to support this statement. Ex: Divorce Decree, Foster/Court Placement)*

Is this your permanent residence where you and your child reside? \_\_\_\_ Yes \_\_\_\_ No

If not, please explain: \_\_\_\_\_

How did you learn about us?  
*(Please circle.)*

Friend/Relative  
Sign Outside Building  
Internet Search

Teacher/Staff  
Lawn Sign  
Social Media (Facebook, Twitter)

Letter/Postcard  
Newspaper/Ad/Story  
Television News Story

Community schools are tax supported but privately operated. There is no tuition; however, there is a \$250.00 materials fee due for each school year for each child enrolled in the school. This fee covers the many consumables that are used by the students. By enrolling your child, you are agreeing to pay this fee. Payment arrangements may be made by contacting the school office or principal.

As a community school, parent participation and involvement is very important to our school and to the success of your child. By enrolling your child, you are agreeing to play a vital role in your child's education by ensuring your child maintains good attendance, arrives on time and remains in school for the duration of each school day. This role will also include monitoring homework for completion and encouraging reading at home. Depending on your situation, it may include, volunteering at school, participating in the parent organization, and participating in after-school activities. Other requirements include dropping off and picking up your child on time, attending parent/teacher conferences, returning forms and permission slips in a timely manner, and calling in student absences.

Constellation Schools: Parma Community is a community school established under Chapter 3314 of the Revised Code. The school is a public school and students enrolled in and attending the school are required to take achievement tests and other examinations prescribed by law. In addition, there may be other requirements for students at the school that are prescribed by law. Students who have been excused from the compulsory attendance law for the purpose of home education as defined by the Administrative code shall no longer be excused for that purpose upon their enrollment in a community school. For more information about this matter, contact the school administration or the Ohio Department of Education.

**I/We agree to the above terms and hereby submit this application to enroll my/our child.**

\_\_\_\_\_  
**(Parent/Guardian Signature)**

\_\_\_\_\_  
**(Parent/Guardian Printed Name)**

\_\_\_\_\_  
**(Date)**

\_\_\_\_\_  
**(Parent/Guardian Signature)**

\_\_\_\_\_  
**(Parent/Guardian Printed Name)**

\_\_\_\_\_  
**(Date)**

Constellation Schools do not discriminate on the basis of race, color, religion, national origin, disability, age, or gender in their student admission or retention policies or practices.